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| **Volunteers’ Week celebration, information and promotion event** Saturday 3 June 2023  11am – 3pm  The Arboretum **Booking form for an organisation** | |
| Organisation name | |
| Contact person | |
| Phone | |
| Email | |
| * I would like to book a stall for my organisation | * Yes / No |
| * I would like us to attend without a stall | * Yes / No |
| * Will you bring your own gazebo or shelter? | * Yes / No |
| * Will you bring your own table(s)? | * Yes / No |
| * Will you bring your own chair(s) | * Yes / No |
| * Would you like us to provide a shelter (in a marquee or gazebo)? | * Yes / No |
| * Would you like us to provide a table? | * Yes / No |
| * Would you like us to provide (up to three) chairs? | * Yes / No |
| * Are you going to offer an activity for attendees to participate in? | * Yes / No |
| What activity? | |
| Notes:   * If you are able to bring your own gazebo, table, chairs, this will help us to include more small groups with no resources. * Please bring leaflets and other publicity * Mains power will not be available at the stall * Please invite all your volunteers to attend * Please note that this is not a fundraising event and you are asked not to carry out any fundraising | |

To secure your place, please return this form as soon as possible to Dave Thomas at Nottingham CVS [davet@nottinghamcvs.co.uk](mailto:davet@nottinghamcvs.co.uk) 07564 040767