

Social Enterprise Development Coordinator

Nottingham Community and Voluntary Service (NCVS) is at the heart of Nottingham's voluntary sector, and prides itself on keeping the voluntary sector connected to issues affecting it.

We are recruiting a Social Enterprise Development Coordinator to help deliver the Thriving Nottingham: Growing the Local Social Economy Programme in partnership with Nottingham Trent University (NTU) VCSE Data and Insights Observatory. This exciting new programme is funded by the UK Shared Prosperity Fund (UKSPF).

We are looking for a resourceful and forward-thinking person with the skills to work with new and emerging social entrepreneurs and social enterprises in Nottingham. The voluntary, community and social enterprise (VCSE) sector has faced enormous challenges in recent years and needs to be poised and ready to embrace new ways of working.

As part of a partnership team, you will provide a wide range of support services encompassing specialised training, business diagnostics, organisational development, and access to funding. The programme is open to all aspiring social entrepreneurs in Nottingham. We are particularly keen to support enterprises working in the following fields:

- health and social care
- retail and leisure
- those whose goals align with the Carbon Neutral Nottingham 2028 initiative.

You should have relevant, up to date knowledge of business support and advice with a focus on the needs of local communities. You will have recent experience working with, supporting, and advising voluntary groups and social enterprises.

Hours: Part time, 28 hours per week (12 month fixed term contract)

Salary: £26,945 to £29,945 per annum pro rata (£21,556 to £23,956 actual salary)

Closing date: 12 noon on Monday 8 April 2024

Interview date: Week commencing Monday 15 April 2024

Download an application pack:

<https://www.nottinghamcvcs.co.uk/about-ncvs/vacancies-at-ncvs>

About NCVS

NCVS is a welcoming, supportive and culturally diverse organisation at the heart of Nottingham's voluntary sector (registered charity no. 1070790). We positively welcome applications from all sections of the communities in which we work.

We expect high standards from our staff, and in return you can enjoy flexible working hours, excellent annual leave entitlement, generous pension, and training and personal development opportunities.

NCVS is a disability confident employer. We are positive about disabled people. We guarantee to interview all disabled applicants who meet the minimum criteria for our vacancies. NCVS is proud to be a Living Wage employer. All our staff receive the Living Wage at a minimum for the work they do.

